

## Undertaking non-accredited CPD

Part 2 of the CPD portfolio is optional. Complete this only if you have done non-accredited activities.

It is up to you whether you'd like to partake in accredited and/or non-accredited CPD. Some optometrists undertake only accredited activities, some do a combination of both.

Note: CPD that has been officially accredited by us is much easier for you, for a number of reasons.

Accredited CPD	Non-accredited CPD
<p>OBA authorises us to accredit and assign points to CPD activities that take place within Australia.</p> <p>We operate under strict criteria and guidelines established by OBA to ensure requisite standards for CPD activities are met.</p>	<p>Overseas conferences, or when a training provider does not apply for accreditation in time.</p> <p>Any independent learning you do that does not go through our official accreditation. E.g. reading journal articles, case reviews with peers, preparation time for presentations (see OBA Table 1*).</p>
<p>Points are automatically recorded in your individual diary on our website under <b>'My CPD Record'</b>.</p> <p>Points are officially recorded on your CPD report and AHPRA audit certificate.</p>	<p>You are responsible for:</p> <ol style="list-style-type: none"><li>1. Recording and assigning your own points based on time spent. Non-accredited points do not appear on your official member CPD report or AHPRA audit certificate. You will need to self-record, by either:  a) filling out the 'non-accredited activities' portion of your 'My CPD Record'  or  b) using OBA's CPD portfolio template (Part 2, page 4) <a href="#">here</a>.</li><li>2. Keeping all evidence of completion of the activities (e.g. receipts, overseas conference programs, certificate of attendance) in preparation of an AHPRA audit.</li></ol>

To help you self-allocate non-accredited points (based on minutes) see OBA Table 1 under our [CPD requirements](#) section.