



Annual General Meeting 2024

5pm (ACDT), 5.30pm (AEDT) Wednesday 20 November 2024

By videoconference

AGENDA

1. Procedure

- 1.1 Welcome
- 1.2 Confirm quorum
- 1.3 Apologies
- 1.4 Proxies
- 1.5 Noting of members present (acknowledge Life Members present)
- 1.6 Confirmation of Minutes, OV/SA Annual General Meeting 8 November 2023

2. Presentation of Reports

- 2.1 President's Report, Confirmation of President's Report
- 2.2 Treasurer's Report, Confirmation of Treasurer's Report
- 2.3 Presentation of Audited Financial Statements

3. Appointment of Auditor

4. Appointment of Directors

- a. Results of board election process declared

5. Close

Proxy Appointment:

A Member who is entitled to attend and cast a vote at a meeting of the members may appoint a person as the Member's proxy to attend and vote for the member at the meeting. The Proxy need not be a Member.

If a proxy is to be appointed, the proxy form must be completed and sent in accordance with clause 25 of the Constitution to:

Optometry Victoria/South Australia
Attention Company Secretary
28 Drummond Street, Carlton 3053
E-mail: executiveassistant@optometry.org.au

The proxy form must be received by Optometry Vic/SA at least 48 hours before the meeting.

Under the Corporations Act 2001 (Clth), you may elect for the meeting papers to be sent to you in hard copy. Please email the Company Secretary at executiveassistant@optometry.org.au if you would like to exercise this right.



APPOINTMENT OF PROXY

I, {Member's full name and membership number} _____ being a financial Member and entitled to vote at the Optometry Vic/SA AGM, hereby appoint

{full name} _____

as my proxy to vote on my behalf at the Annual General Meeting of Optometry Vic/SA to be held on Wednesday 20 November 2024.

Unless otherwise instructed, the proxy may vote as she or he thinks fit.

Signature of member:

Date:

Note:

An appointment of a proxy is valid if it is signed by the Member making the appointment and contains the information required by the Corporations Act for the valid appointment of a proxy. The Board may determine that an appointment of proxy is valid even if it only contains some of the information required by the Corporations Act.

Lodgement of proxy

- (a) The written appointment of a proxy or attorney must be received by the Organisation, at least 48 hours (unless otherwise specified in the notice of meeting to which the proxy relates) before the time for holding the meeting or adjourned meeting at which the appointee proposes to vote.
- (b) The Organisation receives an appointment of a proxy and any power of attorney or other authority under which it was executed when they are received at:
 - (i) the Office;
 - (ii) a place or electronic address specified for that purpose in the notice of meeting.
- (c) A vote cast in accordance with an appointment of proxy or power of attorney as valid even if before the vote was cast the appointor revoked the proxy or power, unless any written notification of the death, unsoundness of mind or revocation was received by the Organisation before the relevant meeting or adjourned meeting.